

Distribution v2: 21 March 2019	Assynt House Beechwood Park Inverness, IV2 3BW Telephone: 01463 717123 www.nhshighland.scot.nhs.uk	
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**HIGHLAND NHS BOARD
MEETING OF BOARD**

**Tuesday 26 March 2019 at 8.30 am
Board Room, Assynt House, Beechwood Park, Inverness**

***Webcast Notice:** This meeting will be filmed and broadcast over the Internet ([Link to webcast](#)) and will be archived and available for viewing for 12 months thereafter.*

AGENDA

- 8.30 1 Apologies**
- 2 Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary’s Office prior to the meeting taking place.
- 3 PART 1 - THE HIGHLAND QUALITY APPROACH**
- 8.32 3.1 Statutory / Mandatory Training Presentation: Good News Item from the Sutor Ward, Invergordon County Community Hospital**
Kate Patience-Quate, Lead Nurse South & Mid, Georgia Haire, Area Manager, Helen Eunson, Professional Lead Nurse - Mental Health Gill McVicar, Director of Transformation and Quality Improvement
- The Board is asked to **note** the presentation.
- 8.45 3.2 Minute of Meeting of 29 January and Action Plan** **PP 1–12**
- The Board is asked to **approve** the minute.
- 8.50 3.3 Matters Arising**
- 4 PART 2 – CORPORATE GOVERNANCE / ASSURANCE**
- 9.00 4.1 Finance**
Dave Garden, Interim Director of Finance **PP 127-132**
- The Board is asked to:
- **Consider** the financial position as at February (month 11) which reports a potential overspend of £16.9m
 - **Acknowledge** the financial position as outlined in this report.
- 9.10 4.2 Senior Leadership Review**
Dawne Bloodworth, Interim Director of Human Resources, on behalf of Iain Stewart,

Chief Executive

PP 13-16

The Board is asked to **note** and **discuss** the Senior Leadership Team (SLT) structure.

9.25 4.3 **Developing a Clinical Plan for NHS Highland**

Deborah Jones, Director of Strategic Commissioning, Planning and Performance, on behalf of Iain Stewart, Chief Executive

PP 17-22

The Board is asked to **note** the urgent need to commence development of a clinical strategy for NHS Highland to support the 'Fit for the Future' change programme and to note the proposed approach to phase 1 of the strategy development process.

9.40 4.4 **Elective Care Centre**

Eric Green, Head of Estates, on behalf of Deborah Jones, Director of Strategic Commissioning, Planning and Performance

PP 133-218

Board is asked to:

- **Approve** the Full Business Case to construct an Elective Care Centre on the Inverness campus site in partnership with UHI and HIE.
- **Note** the transformation in patient waiting times that this project will deliver
- **Note** the work that has been delivered on designing a new service delivery model/operating model and the transformation programme for both specialities.
- **Note** the strategic importance of this project to the Highland economy.

9.55 4.5 **NHS Highland Strategic Risk Register (6 Monthly)**

Mirian Morrison, Clinical Governance Development Manager on behalf of Iain Stewart, Chief Executive

PP 23-30

The Board is asked to **note**:

- The NHS Highland Strategic Risk Register as at February 2019
- The Issue Log as at February 2019
- The Risk Management and Assurance and Escalation Routes

* Appendix 1, the full Strategic Risk Register, is circulated as a separate Excel document due to its size.

10.05 4.6 **Infection Prevention and Control Report**

Catherine Stokoe, Infection Control Manager and Dr Vanda Plecko, Consultant Microbiologist/Infection Control Doctor on behalf of Heidi May, Board Nurse Director & Executive Lead for Infection Control

PP 31-52

The Board is asked to **note**:

- The position for the Board.
- The update on the current status of Healthcare Associated Infections (HAI) and Infection Control measures in NHS Highland.
- That we will not achieve the Staphylococcus aureus bacteraemia (SAB) target.
- That we are over the Clostridium difficile target trajectory but may still meet this target.

10.15 **BREAK**

10.25 4.7 **Chief Executive's and Directors' Report – Emerging Issues and Updates**
Iain Stewart, Chief Executive

PP 53-58

This month's report incorporates updates on:

- a. Introduction from CEO

Hot Topics/issues

- b. Leadership Changes
- c. Financial Performance
- d. Meetings with SGHD
- e. MP/MSPs Meetings
- f. Treatment Time Guarantees (TTG)
- g. Team Structure
- h. Annual Review
- i. Equality Outcomes and Mainstreaming Progress Report

Celebrating Success

- j. Highland and Islands GP Mentors Graduation
- k. New Badenoch and Strathspey community hospital takes a step forward
- l. Health board recognised for innovative approach to nutrition prescribing
- m. Major Upgrade to Raigmore's Life-Saving Helipad
- n. Planning Permission Obtained for New Elective Care Centre
- o. NHS Highland using VR headsets to help patients prepare for MRIs
- p. Queen's Nurse contributes to online respiratory learning modules

The Board is asked to **note** the Emerging Issues and Updates Report.

5

PART 3 – GOVERNANCE REPORTS

10.35	5.1	Integration Joint Board of 27 January 2019	PP 59-70
10.40	5.2	Area Clinical Forum of 24 January 2019	PP 71-82
10.45	5.3	Clinical Governance Committee of 5 February 2019	PP 83-92
10.50	5.4	Staff Governance Committee 12 February 2019	PP 97-106
10.55	5.5	Audit Committee of 5 March 2019	PP 107-116
11.00	5.6	Asset Management Group of 22 January and 19 March 2019	Verbal Update
11.05	5.7	Highland Health & Social Care Governance Committee of 8 March 2019	PP 117-126
11.10	5.8	Finance Sub-Committee of 19 February and 19 March 2019	PP 93-96 and PP 219-221

The Board is asked to:

- (a) **Confirm** adequate assurance has been provided from the Governance Committees.
- (b) **Note** the Assurance Reports/Minutes and agreed actions from the Clinical Governance, Staff Governance, Audit and Highland Health & Social Care Governance Committees.

6

FOR INFORMATION

6.1 Date of next meeting

The next meeting of the **Board** will be held on 28 May 2019 in the Board Room, Assynt House, Inverness.

6.2 Any Other Competent Business

6.3 The Board is invited to **note** there will be a meeting of the Board In-Committee immediately

following the open Board meeting.

11.15

Close of meeting