

V2 Date of Issue: 18 August 2020

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NHS BOARD CLINICAL GOVERNANCE COMMITTEE AGENDA

25 August 2020 at 9.00am
Board Room, Assynt House, Inverness and Microsoft Teams

9.00 1 Welcome / Apologies

- 1.1 Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.

9.05 2 Minute of Meeting on 9 June 2020

(PP 1-10)

The Committee is asked to:

- **Approve** the minute.
- **Consider** actions arising therefrom.

2.1 Matters Arising

**9.10 3 NHS Highland Remobilisation Plan
Report by Donna Smith, Associate Director Planning,
Performance & Improvement on behalf of Pam Dudek, Deputy Chief
Executive**

TO FOLLOW

The Committee is asked to Note the content of the plan and the ongoing requirement of quality assurance around new and emerging models of care.

**9.25 4 NHS Highland Integrated Performance Report
Report by Donna Smith, Associate Director Planning,
Performance & Improvement on behalf of Pam Dudek, Deputy Chief
Executive**

TO FOLLOW

The Committee is asked to Review and Discuss the performance

outcomes highlighting areas of concern and the role of the new Performance Recovery Board.

9.40 5 Executive and Professional Leads Reports by Exception

The Committee is asked to Consider the issues identified and receive assurance that appropriate action is being taken / planned.

9.55 6 Operational Unit Reports by Exception and Emerging Issues with Minutes of Meetings of Patient Quality and Safety Groups/Argyll and Bute Clinical and Care Governance Group

6.1 Argyll and Bute HSCP Exception Report & Minute of Meeting of Argyll and Bute HSCP Clinical and Care Governance Group since 26 March 2020

6.2 North and West Exception Report & Minute of Meeting of North and West Quality and Patient Safety Group since 18 March 2020

6.3 Raigmore Exception Report

6.4 South and Mid Exception Report & Minute of Meeting of South and Mid Quality and Patient Safety Group held since 17 March 2020

6.5 Infants, Children's and Young Peoples CG Group

(PP 11-58)

The Committee is asked to Consider the issues identified and receive assurance that appropriate action is being taken / planned.

10.20 COMFORT BREAK

10.25 7 Revisions to Quality and Patient Safety Arrangements Report by Rachel Hill, Clinical Governance Manager on behalf of Dr Boyd Peters, Medical Director

(PP 59-62)

The Committee is asked to Consider and Agree the revised QPS structure in line with the changing organisational arrangements of a move to an Acute Services Division, a Community Services Division and Argyll And Bute.

10.35 8 Infection Prevention and Control Paper Report by Catherine Stokoe, Infection Control Manager on behalf of Heidi May, Board Nurse Director

(PP 63-82)

The Committee is asked to Note the Control of Infection Report.

10.45 9 Duty of Candour Annual Report

Report by Rachel Hill, Clinical Governance Manager on behalf of Dr Boyd Peters, Medical Director

(PP 83-90)

The Committee is asked to Consider and Ratify the Duty of Candour report prior to publication.

**11.00 10 Neuropsychological Services within NHS Highland
Report by Dr Ann Galloway, Consultant Clinical Psychologist/NHS
Highland Professional Lead for Psychological Services**

(PP 91-96)

The Committee is asked to Consider the content of the circulated report.

**11.10 11 Information Assurance Group Report
Report by Andy Nealis, Information Assurance and IT Security on behalf
of Pam Dudek, Deputy Chief Executive**

(PP 97-134)

The Committee is asked to Note the content of the circulated report.

**11.20 12 Annual Complaints Report
Report by Mirian Morrison, Clinical Governance Development Manager
on behalf of Dr Boyd Peters, Medical Director**

(PP 135-166)

The Committee is asked to Consider and Ratify the report prior to publication.

**11.30 13 Revised Committee Terms of Reference
Report by Dr Boyd Peters, Board Medical Director**

(PP 167-170)

The Committee is asked to Approve the draft terms of reference.

11.40 14 Any Other Competent Business

15 Dates of Future Meetings

6 October 2020

1 December 2020

11.45 16 Close of Meeting