

Date of Issue: 25 June 2020

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MEETING OF AREA CLINICAL FORUM

Thursday 2 July 2020 at 1:30pm
Microsoft TEAMS

A G E N D A

1 Welcome and Apologies

1.1 Declarations of Interest

Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.

2 DISCUSSION ITEMS

2.1 Culture Fit For The Future Update

Adam Palmer, Employee Director and Manar Elkhazindar, Member of the Culture Programme Board

2.2 Organisational Structure and Remobilisation

Pam Dudek, Deputy Chief Executive

The ACF Terms of Reference are attached for information.

(PP 1 - 4)

2.3 COVID-19 Learning and Feedback from Advisory Committees (attached)

(PP 5 - 20)

3 DRAFT MINUTE OF MEETING HELD ON 4 JUNE 2020 (attached)

(PP 21 - 24)

The Forum is asked to Approve the Minute

3.1 Updated Attendance Record (attached)

(PP 25 – 26)

4 MATTERS ARISING

5 ASSET MANAGEMENT GROUP

5.1 Minute of Meeting of 18 March 2020 (attached)

(PP 27 – 30)

The Forum is asked to Note the circulated minutes

6 REPORTS/MINUTES AND PROGRESS ON WORKPLANS FROM PROFESSIONAL ADVISORY COMMITTEES ETC

- 6.1 **Area Nursing, Midwifery, and AHP Leadership Committee Note of Meeting held on 12 March 2020**
- 6.2.1 **Area Dental Committee Minute of Meeting of 5 February 2020** (PP 31 – 36)
- 6.2.2 **Area Dental Committee Draft Minute of Meeting of 10 June 2020**
- 6.3 **Area Medical Committee Draft Minute of Meeting held on 9 June 2020 (attached)** (PP 37 – 44)
- 6.4 **Psychological Services Advisory Committee Draft Note of Meeting held on 4 June 2020 (attached)** (PP 45 – 52)

The Forum is asked to Note the circulated minutes.

- 7 **NHS HIGHLAND BOARD MEETING 2020**
- 7.1 **Highland Financial Position as at June 2020**
Report by David Garden, Interim Director of Finance (attached) (PP 53 – 58)
- 7.2 **Infection Prevention and Control Report and Annual Workplan 2020/21**
Report by Catherine Stokoe, Infection Control Manager and Dr Vanda Plecko, Consultant Microbiologist/Infection Control Doctor on behalf of Heidi May, Board Nurse Director & Executive Lead for Infection Control Control (attached) (PP 59 – 66)

The full set of Board papers for March, April, May and June are available on the NHS Highland website.

<https://www.nhshighland.scot.nhs.uk/Meetings/BoardsMeetings/Pages/welcome.aspx>

The Forum is asked to Consider the circulated reports.

8 FOR INFORMATION

- 8.1 **Dates of Future Meetings**
3 September 2020
29 October 2020
17 December 2020

- 9 **ITEMS FOR FUTURE ACF MEETINGS**
Realistic Medicine
Discovery and Balance Scorecard
Performance Framework

10 ANY OTHER COMPETENT BUSINESS

11 DATE OF NEXT MEETING

The next meeting will be held at **1.30pm on Thursday 3 September 2020** in the Board Room, Assynt House. A video link will be available, if required.