

Distribution: 14 October 2021

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**NHS HIGHLAND BOARD
MEETING OF FINANCE, RESOURCES AND PERFORMANCE COMMITTEE**

**21 October 2021 at 2pm
(Microsoft Teams)**

AGENDA

- 2..00pm **1 Apologies**
- 2 Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary’s Office prior to the meeting taking place.
- 2.05pm **3 MINUTE OF THE MEETING HELD ON 26 August 2021
Alexander Anderson, Chair** (PP 1-6)
- The Committee is asked to **Approve** the Minute.
- 2.10pm **4 ASSET MANAGEMENT GROUP MINUTES – 18 August 2021** (PP 7-12)
- The Committee is asked to **Note** the minutes.
- 2.20pm **5 CAITHNESS REDESIGN PROJECT UPDATE
Alan Wilson/Diane Forsyth** (PP 13-96)
- The following link provides access to the relevant Appendices referenced in the report:
- https://teams.microsoft.com/_#/files/Caithness%20IA?threadId=19%3A518cd9d0d4824ae6bee221501e2f6c12%40thread.tacv2&ctx=channel&context=Caithness%2520IA&rootfolder=%252Fsites%252FCaithnessandLochaber%252FDocumentSharing%252FShared%2520Documents%252FCaithness%2520IA
- The Committee is asked to **Ratify** the circulated Initial Agreement document and provide feedback on the content.
- 2.35pm **6 LOCHABER SERVICE REDESIGN - INITIAL AGREEMENT
Report by Heather Cameron, Senior Project Manager on behalf of Louise Bussell,
Chief Officer (PP 97-194)**
- The Committee is asked to **Ratify** the circulated Initial Agreement for the Lochaber Redesign Programme, highlight any concerns and ensure the strategic direction aligns with other services in Lochaber.

- 2.50pm 7 **MAJOR PROJECT SUMMARY REPORT**
Report by Alan Wilson, Director of Estates, Facilities and Capital Planning
(PP 195-198)
- The Committee is asked to **Note** the Major Project Summary.
- 3.00pm 8 **INTEGRATED PERFORMANCE REPORT**
Report by Lorraine Cowie on behalf of David Park, Deputy Chief Executive
(PP 194-208)
- The Committee is asked to **Review** and **Discuss** the performance outcomes highlighting any areas of concern.
- 3.20pm 9 **FINANCE**
- 9.1 Cost Improvement Programme Update (M6)**
Update by Jane Gill, PMO Director (PP 209-218)
- 9.2 NHS Highland Financial position as at Month 6**
Report by Elaine Ward, Deputy Director of Finance (PP 219-226)
- The Committee is asked to **Note** the content of the reports provided.
- 3.40pm 10 **DIGITAL HEALTH AND CARE UPDATE (OCTOBER 2021)**
Report by Iain Ross, Head of eHealth on behalf of David Park, Deputy Chief Executive
(PP 227-238)
- The Committee is asked to Note the content of the circulated report.
- 3.45pm 11 **AOCB**
- Members are invited to identify Items of interest.
- 3.50pm 12 **FOR INFORMATION**
- 12.1 Business Continuity Planning**
- The Committee is asked to **Note** that a report on Business Continuity Planning will be submitted to the next formal meeting.
- 3.55pm 13 **Dates of Future Meetings (All meetings commence at 2pm)**
- December 2021** - yet to be confirmed
- 14 **2022 Meeting Schedule**
(Thursdays – 2pm)
24 February 2022

28 April 2022
23 June 2022
25 August 2022
20 October 2022
December 2022 - **date yet to be confirmed**

15 Date of next meeting

To be determined.

4.00pm

Close of meeting