

*Date of Issue: 6 January 2022*

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## **NHS BOARD CLINICAL GOVERNANCE COMMITTEE AGENDA**

**13 January 2022 at 9.00am**  
**Microsoft Teams**

**9.00 1 Welcome / Apologies**

- 1.1 Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.

**9.05 2 Minute of Meeting on 4 November and Action Plan**

**(PP 1-14)**

**The Committee is asked to:**

- **Approve** the minute.
- **Consider** actions arising therefrom.

**9.10 2.1 Matters Arising**

**The Committee is asked to Note** the update(s) provided.

**9.15 3 Patient Experience and Feedback**  
**Leah Smith, Complaints Manager (PP 15-16)**

**The Committee is asked to Consider** the feedback provided to members.

**9.25 4 NHS Highland Integrated Performance and Quality Report**  
**Report by Mirian Morrison on behalf of Dr Boyd Peters, Board Medical Director (Circulated Separately)**

**The Committee will be asked to Review and Discuss** relevant performance outcomes and future reporting requirements.

- 9.45 5 **Infection Prevention and Control Paper**  
**Report by Catherine Stokoe, Infection Control Manager/Dr Vanda Plecko, Consultant Microbiologist and Infection Control Doctor on behalf of Heidi May, Board Nurse Director (PP 17-36)**

**The Committee is asked to Note** the update on the current status of Healthcare Associated Infections (HCAI) and Infection Control measures in NHS Highland.

- 10.00 6 **Operational Unit Reports by Exception and Emerging Issues with Minutes from Patient Quality and Safety Groups/Argyll and Bute Clinical and Care Governance Group**

- 10.1 Argyll and Bute HSCP (Circulated Separately)  
10.2 Highland HSCP (PP 37-42)  
10.3 Acute Services (PP 43-50)  
10.4 Infants, Children and Young People's Clinical Governance Group (Verbal)

**The Committee is asked to Consider** the issues identified and receive assurance that appropriate action is being taken / planned.

- 10.20 7 **Emerging Issues/Executive and Professional Leads Reports by Exception**

Officers are requested to consider any matters requiring to be brought to the attention of Committee members or to be escalated from this Committee to NHS Board level.

- **Internal Audit Report on Significant Adverse Events – Dr Boyd Peters (PP 51-76)**
- **Health Improvement Scotland (Sharing of Information) – Heidi May**

**The Committee is asked to Consider** the issues identified and receive assurance that appropriate action is being taken / planned.

8 **PUBLIC HEALTH**

- 10.25 8.1 **Vaccine Transformation Programme Update**  
**Report by Tim Allison, Director of Public Health (PP 77-80)**

**The Committee is asked to:**

- **Note** the paper and presentation.
- **Discuss** the implications regarding COVID and vaccination.

- 10.40 9 **Health and Safety Committee – 6 Monthly Exception Report**  
**Verbal Update by Fiona Hogg, Director of People and Culture**

**The Committee is asked to Note** the reported position.

**10.45 10 Area Drugs and Therapeutics Committee – 6 Monthly Exception Report  
Verbal Update by Ian Rudd, Director of Pharmacy**

There is circulated (PP 81-84) Minute of Meeting of the Area Drug and Therapeutics Committee held on 18 August 2021.

**The Committee is asked to Note the reported position.**

**10.50 11 Transfusion Committee – 6 Monthly Exception Report  
Verbal Update by Chic Lee**

**The Committee will be asked to Note the update provided.**

**10.55 12 Committee Governance and Administration**

**12.1 Draft Revised Committee Terms of Reference (PP 85-90)**

**The Committee is asked to Agree** revisions to the Committee Terms of Reference, as outlined.

**13 PUBLIC PROTECTION**

**13.1 Child Protection Annual Report 2020/2021**

**Report by Dr Stephanie Govenden on behalf of Heidi May, Board Nurse  
Director (PP 91-108)**

**The Committee is asked to Consider** the content of the circulated report.

**14 Any Other Competent Business**

**15 Reporting to the NHS Board**

**The Committee is asked to Consider and Identify** any matters requiring escalation to the NHS Board for consideration.

**16 Remaining 2022 Meeting Schedule**

The Committee is asked to note the meeting schedule for 2022 as follows:

3 March  
28 April  
30 June  
1 September  
3 November

**11.00 Close of Meeting**

**For Information Only**