

Distribution: 20/03/2023

**HIGHLAND NHS BOARD
 MEETING OF BOARD**

**Tuesday 28 March 2023 at 9.30 am
Virtual Meeting Format (Microsoft Teams)**

AGENDA

- 09:30 am 1 Apologies**
- 2 Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary’s Office prior to the meeting taking place.
- 09:35 am 3 Minute of Meeting of 31 January 2023 and Action Plan PP.1-10**
- The Board is asked to **approve** the minutes of meeting of 31 January 2023 and **note** the action plan.
- 09:40 am 4 Matters Arising**
- PERFORMANCE AND ASSURANCE**
- 09:45 5 Integrated Performance and Quality Report PP.11-42
 Report by Rhiannon Boydell on behalf of David Park, Deputy Chief Executive**
- Assurance Level Proposed – Moderate**
- The Board is asked to **accept** moderate assurance and to **note** the continued and sustained issues facing both NHS and commissioned care services; and that the annual delivery plan and winter plan continue to support mitigation plans where possible.
- 10:30 6 Finance Assurance Report PP.43-53
 Report by Heledd Cooper, Director of Finance**
- Assurance Level Proposed – Limited**
- The Board is asked to **discuss** the contents of the Finance Report.
- 10:50 7 Argyll and Bute IJB Initial Budget Offer PP.54-56
 Report by Heledd Cooper, Director of Finance**
- 11:00 Comfort Break**
- 11:15 8 Corporate Risk Register PP.57-64
 Report by Rhiannon Boydell, on behalf of Dr Boyd Peters, Medical Director**
- Assurance Level Proposed – Substantial**

The Board is asked to **note** the strategic risk register update.

- 11:30** **9** **Code of Corporate Governance – Revision to Terms of Reference** **PP.65-75**
Report by Ruth Daly, Board Secretary, on behalf of Boyd Robertson, Board Chair

Assurance Level Proposed – Substantial

The Board is invited to **approve** revised Terms of Reference for the Staff Governance and Remuneration Committees, as proposed by the Audit Committee.

- 11:40** **10** **Annual Board and Committees Workplans** **PP.76-98**
Report by Ruth Daly, Board Secretary, on behalf of Boyd Robertson, Board Chair

Assurance Level Proposed – Substantial

The Board is invited to **approve** the Board and Committees Workplans for 2023/24.

- 11:50** **11** **Quarterly Whistleblowing Standards Assurance Report – Quarter 3** **PP.99-115**
Fiona Hogg, Director of People & Culture

Assurance Level Proposed – Moderate

The Board is invited to **examine** the draft report and consider any additional information or revisions that may be appropriate and take assurance from the report.

- 12:00** **12** **Social Mitigation Action Plan** **PP.116-126**
Report by Tim Allison, Director of Public Health

Assurance Level Proposed – Moderate

The Board is asked to **endorse** the Social Mitigation Action Plan.

- 12:40** **13** **Equalities Outcomes and Mainstreaming Report** **PP.127-208**
Report by Tim Allison, Director of Public Health

Assurance Level Proposed – Substantial

The Board is invited to **approve** the Equality Outcomes and Mainstreaming Report prior to submission and publishing to meet the legal requirement

13:00 **LUNCH BREAK**

- 13:45** **14** **Chief Executive’s Report – Verbal Update of Emerging Issues**
Pam Dudek, Chief Executive

- 14:00** **15** **National Treatment Centre Progress Update** **PP.209-214**
Report by Deborah Jones, Director of Strategic Commissioning, Planning and Performance

Assurance Level Proposed – Moderate

The Board is asked to take **moderate** assurance from the progress.

- 14:15** **16** **Governance and other Committee Assurance Reports**
Escalation of issues by Chairs of Governance Committees
- a** **Agreed minute of Clinical Governance Committee of 12 January 2023** **PP.214-226**
b **Draft minute of Clinical Governance Committee of 8 March 2023** **PP.227-236**
c **Draft minute of Finance, Resources and Performance Committee 3 March 2023**
 PP.237-243
d **Agreed minute of Audit Committee of 7 February and Draft Minute of 7 March 2023**
 7 Feb - PP.244-250
 7 March – PP.251-257
- e** **Draft minute of Staff Governance Committee of 8 March 2023** **PP.256-266**
f **Draft minute of Area Clinical Forum of 9 March 2023** **PP.267-271**
g **Draft minute of Argyll and Bute IJB of 25 January 2023** **PP.272-276**
h **Draft minute of Highland Health and Social Care Committee of 15 March 2023**
 PP.277-287
- 14:45** **17** **Any Other Competent Business**
- 18** **Date of next meeting 30 May 2023**
- Close of meeting**