

V1 Distribution: 18 January 2019

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HIGHLAND NHS BOARD MEETING OF BOARD

Tuesday 29 January 2019 at 8.30 am
Board Room, Assynt House, Beechwood Park, Inverness

Webcast Notice: This meeting will be filmed and broadcast over the Internet ([Link to webcast](#)) and will be archived and available for viewing for 12 months thereafter.

AGENDA

- 8.30 1 **Apologies**
- 2 **Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.
- 3 **PART 1 - THE HIGHLAND QUALITY APPROACH**
- 8.32 3.1 **Tier 1 Report: Rapid Process Improvement Workshop – Improving Paediatric Assessment Unit Flow and Time to Senior Clinician Review**
Adeela Hosenie, Consultant Paediatrician and Julie Allanson, Advanced Nurse Practitioner
- The Board is asked to **note** the Tier 1 Report to the Board
- 8.50 3.2 **Minute of Meeting of 27 November 2018 and Action Plan** **PP 1–16**
- The Board is asked to **approve** the minute.
- 8.55 3.3 **Matters Arising**
- 9.00 3.4 **Culture Change – Verbal Update**
Gill McVicar, Director of Transformation and Quality Improvement
- The Board is asked to **note** the update.
- 9.15 3.5 **Appointments**
- Update on Recruitment Process for Non Executive Directors
 - Chair of Highland Health and Social Care Committee
- 4 **PART 2 – CORPORATE GOVERNANCE / ASSURANCE**
- 9.20 4.1 **Finance**
Dave Garden, Interim Director of Finance

To follow

The Board is asked to

- 9.35 4.2 **Financial Recovery Status Mobilisation – Actions and Decisions**
Mark Wilde, Head of Board Recovery, Health Finance Division, Scottish Government
To follow

- 9.50 4.3 **Realistic Medicine Update**
Dr Rebecca Helliwell, NHS Clinical Lead for Realistic Medicine, on behalf of Dr Roderick Harvey Board Medical Director
PP 17-22

The Board is asked to:

- **Note** and **endorse** the approach to the implementation of Realistic Medicine.
- **Support** the progress of the Realistic Medicine compatible initiatives and projects described in this paper.
- **Agree** that the implementation of the principles of Realistic Medicine should form a core component of the NHS financial recovery plan.

- 10.05 4.4 **Quarterly Performance Reports**
- (a) **Ministerial Strategic Group Integration Indicators for North Highland and Argyll & Bute**
George McCaig, Performance Manager, on behalf of Deborah Jones, Director of Strategic Commissioning, Planning and Performance
PP 23-32

The Board is asked to:

- **Review** MSG performance identifying any areas requiring further information or future exemption reports.
- As a new report, **suggest** any changes or improvements in format or content to ensure it fully meets Board requirements.

- (b) **Operational Plan Scorecard – NHS Highland**
George McCaig, Performance Manager, on behalf of Deborah Jones, Director of Strategic Commissioning, Planning and Performance
PP 33-40

The Board is asked to **review** the performance recorded in the scorecard at Annex A identifying any areas requiring further information or exception reports

- (c) **Argyll & Bute – April to June 2018**
Douglas Hunter, Senior Manager Performance & Improvement, on behalf of Stephen Whiston, Head of Service Strategic Planning & Performance
PP 41-58

The Board is asked to **note** the performance report that was submitted to the A&B Integration Joint Board in November 2018.

- 10.20 **BREAK**

- 10.30 4.5 **Area Clinical Forum Response to Gosport Memorial Hospital Enquiry – Board Briefing**
Margaret Moss, Chair Area Clinical Forum
PP 59-62

The Board is asked to:

- **Note** the recommendations of the Area Clinical Forum.
- **Agree** how these will be progressed.

- 10.45 4.6 **Infection Prevention and Control Report**
Catherine Stokoe, Infection Control Manager and Dr Vanda Plecko, Consultant Microbiologist/Infection Control Doctor on behalf of Heidi May, Board Nurse Director &

Executive Lead for Infection Control

PP 63-90

The Board is asked to **note**:

- The position for the Board.
- The update on the current status of Healthcare Associated Infections (HAI) and Infection Control measures in NHS Highland.
- That we will not achieve the Staphylococcus aureus bacteraemia (SAB) target.
- That we are over the Clostridium difficile target trajectory but may still meet this target.

10.55 4.7 **Building on Experience - A Vision for Mental Health Services in Argyll and Bute**
Lorraine Paterson, Head of Adult Services West, Argyll and Bute HSCP, on behalf of
Heidi May, Nurse Director

PP 91-98

The Board is asked to:

- **Note** the contents of the attached paper presented to Argyll and Bute HSCP Integration Joint Board.
- **Note** the recommendations within the paper.
- **Agree** the preferred model of acute adult psychiatry inpatient beds in Argyll and Bute.
- **Proceed** to inform the Scottish Government that there is no longer a requirement to proceed with a business case for a new built facility.

11.10 4.8 **Public Consultation into Proposed Major Redesign Of Health And Social Care Services**
Across Caithness
David Park, Chief Officer, Michelle Johnstone, Area Manager (Caithness and
Sutherland) and Eric Green, Head of Estates on behalf of Gregor Smith, (Interim) Chief
Executive

PP 99-112

The Board is asked to:

- **Note** that the Highland Health and Social Care Committee fully endorsed the consultation process and recommendations.
- **Consider** the findings from NHS Highland's full consultation report and the Scottish Health Council Independent Assurance Report.
- **Endorse** the comprehensive nature of the consultation process.
- **Agree** that the findings confirm that there is broad support for the case for change and the new models of services being proposed.
- **Endorse** the recommendation on the preferred way forward and next steps.

11.25 4.9 **Modernisation of Community and Hospital Services in Lochaber**
Gordon MacDonald, Project Manager, on behalf of Dr Gregor Smith, Interim Chief
Executive

PP 113-116

The Board is asked to **approve** the Strategic Assessment, the first requirement of the Capital Project bid for a new facility in Lochaber, in compliance with the Scottish Capital Investment Manual

11.40 4.10 **Interim Chief Executive's and Directors' Report – Emerging Issues and Updates**
Report by Interim Chief Executive

To follow

This month's report incorporates updates on:

The Board is asked to **note** the Emerging Issues and Updates Report.

5

PART 3 – GOVERNANCE REPORTS

11.50 5.1 **Asset Management Group of 20 November (18 December was cancelled) 2018**

To follow

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| 11.55 | 5.2 | Area Clinical Forum of 22 November 2018 | PP 117-128 |
| 12.00 | 5.3 | Integration Joint Board of 28 November 2018 | PP 129-138 |
| 12.05 | 5.4 | Clinical Governance Committee of 4 December 2018 | PP 139-148 |
| 12.10 | 5.5 | Audit Committee of 18 December 2018 | PP 149-158 |
| 12.15 | 5.6 | Finance Sub-Committee of 11 January (attached) and 23 January 2019 (not yet available) | PP 159-162 |
| 12.20 | 5.7 | Highland Health & Social Care Governance Committee of 15 January 2019 | To follow |

The Board is asked to:

- (a) **Confirm** adequate assurance has been provided from the Governance Committees.
- (b) **Note** the Assurance Reports/Minutes and agreed actions from the Clinical Governance, Audit and Highland Health & Social Care Governance Committees.

6 FOR INFORMATION

6.1 Date of next meeting

The next meeting of the **Board** will be held on 26 March 2019 in the Board Room, Assynt House, Inverness.

6.2 Any Other Competent Business

12.25 Close of meeting