

**NHS HIGHLAND BOARD
 MEETING OF BOARD**

Tuesday 27 September 2022 at 9.30am
Virtual Meeting Format (Microsoft Teams)

AGENDA

- 9.30 am 1 Apologies**
- 2 Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary’s Office prior to the meeting taking place.
- 9.35 am 3 Minutes of Previous Meeting** **PP.1-11**
- The Board is asked to **approve** the minutes of the scheduled meeting held on **26 July 2022** and **note** the action plan.
- 4 Matters Arising**
- 9.40 am 5 Chief Executive’s Report – Verbal Update of Emerging Issues**
Pam Dudek, Chief Executive
- The Board is asked to **note** the verbal update
- 10.00 am 6 NHS Highland 5 Year Strategy – Together We Care, for you, with you**
Report by Lorraine Cowie on behalf of David Park, Deputy Chief Executive
PP.13-52 and PP.389-393
- Assurance Level Proposed – Substantial**
- The Board is invited to:
- **Approve** the NHS Highland Strategy ‘Together We Care, with you, for you’, and
 - **Note** the development of the Strategy has been used as a driver for the annual delivery plan and that implementation has thus commenced.
- 10.45 am Comfort Break**
- 11.00 am 7 Annual Delivery Plan** **PP.53-144**
Report by Lorraine Cowie on behalf of David Park, Deputy Chief Executive
- Assurance Level Proposed – Substantial**
- The Board is asked to **note** the Annual Delivery Plan and **agree** that substantial assurance has been created through the approach taken.
- 11.45 am 8 Maternity Services Business Case** **PP.145-200**

Report by Lorraine Cowie, on behalf of Katherine Sutton, Chief Officer Acute Services and Alan Wilson, Director of Estates, Facilities and Capital Planning

Assurance Level Proposed – Moderate

The Board is invited to take assurance from the report and:

- a. **Note** that the draft business case has not been formally submitted to Scottish Government due to the ongoing clinical discussions that are required to take place to ensure joint board alignment in the establishment of safe maternity and neonatal care pathways for Moray women and their families,
- b. **Note** that further work is underway to understand the requirements for midwifery led care in the Inverness area alongside maximising this approach at a local level across the Highlands and Argyll and Bute,
- c. **Note** the current challenges in the NHS Highland system of maternity and neonatal care that require ongoing work to resolve in particular establishing stability and sustainability in the workforce,
- d. **Approve** progress with the capital works in the maternity and neonatal unit within Raigmore that will result in a much improved environment and experience for the women and families along with the workforce in delivering the care, and
- e. **Note** that this will be formally taken through the Asset Management Group and Finance, Resources and Performance Committee at their October meetings to ensure the governance process is formally followed.

12.15 pm 9 Integrated Performance and Quality Report PP.201-225
Report by Lorraine Cowie on behalf of David Park, Deputy Chief Executive

Assurance Level Proposed – Limited

The Board is asked to **note** the updated IPQR report and note that the Annual Delivery and Winter Plan are in development and **agree** limited assurance.

12.45 pm Lunch

1.15 pm 10 Finance Assurance Report - Month 5 Position PP.227-238
Report by Heledd Cooper, Director of Finance

Assurance Level Proposed – Limited

The Board is asked to **discuss** the Finance Assurance Report

1.35 pm 11 The Culture Programme Update
Report by Fiona Hogg, Director of People and Culture

The report will be done by way of a presentation.

1.55 pm 12 Whistleblowing Standards Reports
Fiona Hogg, Director of People and Culture

(a) 2021-22 Annual Report PP.239-276

(b) 2022-23 Quarter 1 Report PP.399-411

Assurance Level Proposed - Moderate

The Board is invited to **note** the updates and **agree** that moderate assurance can be taken.

2.15pm 13 Corporate Risk Register PP.277-284

Report by Lorraine Cowie, on behalf of Boyd Peters, Medical Director

Assurance Level Proposed - Substantial

The Board is invited to **note** the update and **agree** that substantial assurance can be taken.

2.30pm 14 Board and Committee meetings timetable 2023 PP. 285- 288
Report by Ruth Daly, Board Secretary on behalf of Prof. Boyd Robertson, Chair

Assurance Level Proposed - Substantial

The Board is invited to **agree** the Board and Committee meetings timetable for 2023.

2.45 pm 15 Appointment of Chair of Endowment Trustees

The Board is invited to **agree** to appoint a new Chair of the Endowment Trustees. By virtue of this position, the Chair of the Trustees would also chair the Endowment Committee meetings.

2.50pm 16 Gaelic Language Plan – High Level Aims and first draft GLP3 PP. 289-326

Assurance Level Proposed – Moderate

The Board is invited to **agree** the high level aims and approve the first draft GLP3 for consultation.

2.55pm 17 Governance and other Committee Assurance Reports

- (a) Finance, Resources and Performance Committee 25 August 2022 PP. 327-334**
- (b) Highland Health and Social Care Committee 31 August 2022 PP.335-344**
- (c) Clinical Governance Committee 1 September 2022 PP.345-357**
- (d) Area Clinical Forum 1 September 2022 PP.394-398**
- (e) Audit Committee 6 September 2022 PP.359-364**
- (f) Staff Governance Committee 20 July (agreed) & 7 September 2022 (Draft) PP.365-382**
- (g) Argyll and Bute Integration Joint Board 24 August 2022 PP. 383-388**

The Board is asked to:

- (a) Confirm** adequate assurance has been provided from Board governance committees, and
- (b) Note** the Minutes and agreed actions from Area Clinical Forum and Argyll and Bute Integration Joint Board.

18 Any Other Competent Business

Date of next meeting 29 November 2022

3.15pm 19 Close of meeting