NHS BOARD CLINICAL GOVERNANCE COMMITTEE AGENDA

1 December 2020 at 9.00am
Board Room, Assynt House, Inverness and Microsoft Teams

9.00 **1** **Welcome / Apologies**

1.1 **Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.

9.05 **2** **Minute of Meeting on 6 October and Action Plans**

(PP 1-12)

> **The Committee is asked to:**
>
> - **Approve** the minute.
> - **Consider** actions arising therefrom.

9.10 **2.1** **Matters Arising**

- Test Strips Update
- Paediatrics Assessment Unit Update
- Overview of NHS Children and Adolescents Mental Health Services

9.15 **3** **Emerging Issues – COVID 19 update**
Report by Tim Allison, Director of Public Health (attached)

(PP 13-14)

> **The Committee is asked to Note** the content and implications of the circulated report and accompanying presentation.

9.25 **4** **NHS Highland Winter Plan**
Presentation by Tracy Ligema, Head of Community Services (North and West)

> **The Committee is asked to Consider** the presentation content.

| 9.40 | 5 | **NHS Highland Integrated Performance Report**
Report by Donna Smith, Associate Director Planning,
Performance & Improvement on behalf of Pam Dudek, Deputy Chief
Executive |

(PP 15-52)

> **The Committee is asked to Review and Discuss** the performance outcomes highlighting areas of concern and the role of the new Performance Recovery Board.

| 9.55 | 6 | **Executive and Professional Leads Reports by Exception** |

Officers are requested to consider any matters requiring to be brought to the attention of Committee members or to be escalated from this Committee to NHS Board level.

- **INR Point of Care Testing Primary Care (PP 53-56) – Ian Rudd**
- **Unannounced HIS Community Hospital Visit – Heidi May**

> **The Committee is asked to Consider** the issues identified and receive assurance that appropriate action is being taken / planned.

| 10.05 | 7 | **Operational Unit Reports by Exception and Emerging Issues with Minutes from Patient Quality and Safety Groups/Argyll and Bute Clinical and Care Governance Group** |

7.1 Argyll and Bute Exception Report **(PP 57-66)**

7.2 North and West - No Submission

7.3 Raigmore Exception Report and Minute of Quality and Patient Safety Group held on 15 September 2020 **(PP 67-80)**

7.4 South and Mid Exception Report **(PP 81-92)**

7.5 Infants, Children and Young People's Clinical Governance Group Exception Report (October 2020) **(PP 93-96)**

> **The Committee is asked to Consider** the issues identified and receive assurance that appropriate action is being taken / planned.

| 10.25 | | **COMFORT BREAK** |

| | 8 | **INFECTION CONTROL** |

| 10.35 | 8.1 | **Infection Prevention and Control Paper**
Report by Catherine Stokoe, Infection Control Manager/Dr Vanda Plecko, Consultant Microbiologist and Infection Control Doctor on behalf of Heidi May, Board Nurse Director |

(PP 97-118)

> **The Committee is asked to Note** the update on the current status of Healthcare Associated Infections (HCAI) and Infection Control measures in NHS Highland.

10.40	**8.2**	**Annual Work Plan 2020/2021** **Report by Catherine Stokoe, Infection Control Manager**

(PP 119-122)

> **The Committee is asked to**

10.45	**9**	**Clinical Governance Committee Risk Register Workshop** **Report by Mirian Morrison, Clinical Governance Development Manager** **on behalf of Dr Boyd Peters, Board Medical Director (attached)**

(PP 123-146)

> **The Committee is asked to:**
>
> • **Review** the strategic risks for clinical strategy and redesign and Public Health.
> • **Identify** any other risks that should form part of the Clinical Governance Risk Register.
> • **Review** the high and very high clinical risks currently on the Operational Unit Risk Registers.
> • **Agree** if any of the risks should be brought to the Committee for review and if so the timescales.

11.40	**10**	**Any Other Competent Business**

	11	**2021 Meeting Schedule**

The Committee is asked to **Approve** the following meeting schedule for 2021:

14 January
3 March
29 April
1 July
2 September
4 November

11.45	**12**	**Close of Meeting**

For Information Only

• **HSMR Release (November 2020) (PP 147-149)**