HIGHLAND NHS BOARD

MEETING OF BOARD

Tuesday 4 September 2007 at 9.30 am
Board Room, Assynt House, Beechwood Park, Inverness

AGENDA

9.30 am

1 Apologies

2 Minute and Action Plan of Meeting of 7 August 2007 (attached)

   The Board is asked to approve the Minute.

9.35 am

2.1 Matters Arising

   (a) Board Vice-Chair
   (b) Membership of Board Committees (attached)
       Following recent changes to membership of Board Committees, an update is
       attached for information.

3 NHS HIGHLAND

9.40 am

3.1 NHS Highland Annual Review 2007


   The Board is asked to:
   • Note the outcome of the NHS Highland Annual Review 2007.

9.45 am

3.2 Better Health, Better Care: A Discussion Document
   Presentation by Brian Dornan, Head of the Strategy and Planning, Scottish
   Executive

   Better Health, Better Care: A Discussion Document was launched on 16 August
   by the Cabinet Secretary for Health and Wellbeing, Nicola Sturgeon, MSP. It
   seeks to initiate a nationwide discussion about the priorities for health and
   wellbeing and shape the new action plan that is due to be published in December
   2007. Brian Dornan, Head of Strategy and Planning at the Scottish Executive will
   attend to give a presentation to the Board.

   The Board is asked to note the presentation.

Working with you to make Highland the healthy place to be
10.55 am  3.3  **Lucentis - Presentation to Board Meeting and**  
**Report by Derek Leslie, Director of Planning & Performance (attached)**

This paper is to bring to the Board's attention to the issues and estimated cost of creating capacity to deliver the appropriate intervention for maintaining or improving vision in Wet Age Related Macular Degeneration

A presentation will also be provided by Dr Simon Hewick to explain the background and requirement for the treatment concerned.

**The Board is asked to:**
- **Receive** a presentation from Dr Simon Hewick.
- **Note** the background information on AMD.
- **Approve** the introduction of Lucentis.
- **Note** the forward investment required to maintain its use.

11.15 am  3.4  **NHS Highland Website**  
**Report by Ruth Cleland, Head of Internal Communications (attached)**

**The Board is asked to:**
- **Note** the launch of the re-designed NHS Highland Website.
- **Note** progress towards the re-designed Intranet.

### SERVICE REDESIGN

#### 4.1 Out of Hours – Follow up report from Board Development Session on 2 April  
**Report by Derek Leslie, Director of Planning and Performance and Gill McVicar, Mid Highland CHP General Manager (to follow)**

**The Board is asked to:**
- **Note** the progress with the needs analysis and development of the future vision for Out of Hours.

11.20 am  4.2  **Update Report on Tele-Health**  
**Report by Ian Bashford, Board Medical Director (attached)**

A report was submitted to the Board in June on developing a Tele-health Strategy for NHS Highland. This paper identifies the background for the development of the Tele-health Strategy set against the context of other assisted technology initiatives within NHS Highland and various partners in care.

**The Board is asked to:**
- **Note** the update paper.
- **Discuss** the way forward.
11.30 am  4.3  Proposed Services Changes at the Vale of Leven Hospital  
Report by Derek Leslie, Director of Planning and Performance and Fiona Ritchie, General Manager, Argyll & Bute CHP (attached)  

This paper is to bring to NHS Highland’s attention the nature of these proposals from NHS Greater Glasgow & Clyde Board that will impact on the services provided to residents in the Helensburgh & Lomond locality and in some cases outwith that locality but within the boundaries of the Argyll & Bute CHP. 

The Board is asked to:  
- **Note** the outcome of the reviews and proposals for consultation resulting from Clyde Health & Service Strategies and published by NHS Greater Glasgow & Clyde on Tuesday 26 June 2007 and in particular the proposals that affect the Vale of Leven Hospital.  
- **Note** the establishment of an Independent Scrutiny Panel to consider these proposals and that it is to be chaired by Professor Angus Mackay.  
- **Note** that NHS Highland will participate as required in the work of the Independent Scrutiny Panel and will await the outcome and confirmation of the service configuration to be consulted upon.  
- **Note** that NHS Highland will respond to the consultation process in accordance with due process.

5  
HEALTH IMPROVEMENT AND REDUCING INEQUALITIES  

11.45 am  5.1  Managing Health at Work – Tobacco Policy  
Report by Eric Baijal, Director of Public Health and Health Policy and Douglas Seago, Head of Facilities (attached)  

Following an update at the last meeting of the Board on 7 August 2007, it was agreed that the Policy and an Implementation Plan should be submitted to the Board. 

The Board is asked to:  
- **Approve** the Boards Tobacco Policy, dated September 2007, which extends the existing no smoking policy to cover all sites used by NHS Highland.  
- **Reaffirm** the 1st January 2008 as the implementation date for the policy.  
- **Note** the action plan to inform and prepare the public for this change in policy.

6  
CLINICAL GOVERNANCE  

12.00 noon  6.1  Clinical Governance Committee – Draft Minute of Meeting held on 17/07/07 (to follow)  

The Board is asked to note the Minute.

7  
STAFF GOVERNANCE  

12.05 pm  7.1  Staff Governance Committee – Draft Minute of Meeting held on 14/08/07 (attached)
The Board is asked to note the Minute.

8

CORPORATE GOVERNANCE

12.10 pm 8.1 Register of Interests of Members of Highland NHS Board

The Highland NHS Board of Conduct was formally adopted by the Scottish Ministers from 1 May 2003. Under its terms, Board Members are required to Register their interests in the Highland NHS Board Register. An exercise to update the register has now been undertaken and the formal Highland NHS Board Register will be tabled for information. The Register is kept available at the Board’s offices for public inspection.

The Board is asked to note the position.

9

FINANCIAL AND PERFORMANCE MANAGEMENT

12.15 pm 9.1 Chief Executive’s Report

Emerging Issues and Updates
Report by Roger Gibbins, Chief Executive (attached)

This month’s report incorporates updates on:

- Argyll & Bute Drug and Alcohol Action Team (ABDAAT)
- Freedom of Information
- Health Protection Update
- Highland Sexual Health Strategy
- North of Scotland Planning Group
- Pharmaceutical Care Services – Needs Assessment Plan
- Scottish Consumer Council Survey
- Screening Programmes

The Board is asked to:

- Note the Emerging Issues and Updates Report.

12.20 pm 9.2 Audit Committee – Draft Minutes of Meetings held on 29/05/07 and 26/06/07 (attached)

The Board is asked to note the Minutes.

12.25 pm 9.3 NHS Highland Financial Position as at 31 July 2007
Report by Malcolm Iredale, Director of Finance (attached)

The Board is asked to:

- Note the projected year end position for 2007/08.
- Note the application of non recurring resource to arrive at this position.
- Note the inherent risks in arriving at this projection.
NHS Highland Savings Plan 2007/08
Report by Malcolm Iredale, Director of Finance (attached)

The paper updates the Board on the progress in delivering the 2007/08 Savings Plan, including operational savings and recurring savings as part of the NHS Board’s 2007/08 agreed revenue budget which is designed to achieve financial break even.

The Board is asked to:

- Note the significant progress on the 2007/08 Savings Plan
- Agree the approach and plans to deliver Savings Plans for 2008/09
- Note the projected position for 2009/2010 and beyond.

COUNCIL/HIGHLAND NHS BOARD
JOIN COMMITTEES

Argyll & Bute Health and Care Strategic Partnership – Minute of Meeting of 1 June 2007 (attached)

The Board is asked to note or adopt the Minute as appropriate.

FOR INFORMATION

Area Clinical Forum – Draft Minute of Meeting of 31 May 2007 (attached)

The Board is asked to note the Minute.

Endowment Funds Committee – Draft Minute of Meeting of 19 July 2007 (attached)

(a) Highland Health Board Endowments Fund Annual Report for the Year to March 2007 (attached)

The Board is asked to:

- Note the Minute.
- Note the Annual Report

Date of next meeting

The next meeting of the Board (Performance) will be held on 2 October 2007, while the next meeting of the Board (Strategy) will be held on 6 November 2007.

Any Other Competent Business

Close of Meeting